



### GENERAL POLICY FOR COUNTING CAMPAIGN HOURS

1. ONLY count hours pertaining to non-paid political activities. Hours as Election Judge, Clerk Poll Watcher count ONLY if pay is turned over to a county party, your local Federated Republican Women's Club, a candidate or the TFRW PAC.
2. Include work done at home, such as mailings; preparing campaign posters or signs; telephoning – solicited by a candidate/campaign; baking for a campaign, but not for general club meetings.
3. Count hours spent **working** at a special event or organizing the event. BUT NOT if you attend as a guest or if you are compensated for the event.
4. Count hours spent in session at Federation Board of Directors meetings and Federation Conventions and trainings – also time spent in preparation of convention if on Committee. You may include travel time.
5. Count hours spent in session at precinct, county/district or state party conventions. You may include travel time. NOTE: Please remember to attend your precinct convention!
6. You may count hours spent as members of county or state party committees – during scheduled meeting times and any preparation work. You may include travel.
7. Count political work done at club meetings, i.e., working the sign-in or membership table, driving a candidate, working on mailings, getting candidate petitions signed, etc. DO NOT count hours in regular meetings.
8. Volunteer hours done at county, state or Federation Headquarters may be counted. BUT NOT for paid staff positions.
9. All hours volunteered at campaigns and at headquarters include portal to portal travel. BUT NOT stops for personal errands.
10. Count nonpartisan hours for known Republican candidates in city or school board elections. "Known Republican" is someone who voted in the most recent GOP primary election.
11. Women candidates who are members of a club may count their campaigning as volunteer hours – as long as no salary is accepted.
12. Male associate members may count volunteer hours and must follow the same rules which apply to regular members.
13. A female associate member's hours are only counted in her primary club.

NOTE: Per the TFRW Bylaws, Article III, Sections 1 & 2 – Club Presidents and Campaign Activities Chairs are not permitted to endorse or work in GOP primary or nonpartisan elections when there is more than one Republican in the race. Clubs may not endorse in the name of the club. Individual members may work for the Republican of their choice.